



3015 Bellmead Drive
Bellmead, TX 76705-3030
Main/254-799-2436
Fax/254-799-5969
www.Bellmead.com

REQUEST TO DISCONTINUE BANK DRAFT

Instructions: To discontinue the automatic payment of your utility bill by bank draft each month, complete the information below and return this form to the City of Bellmead Utility Billing Department via any one of the following methods:

In Person	Mail	Email	Fax
3015 Bellmead Drive Bellmead, Texas	City of Bellmead 3015 Bellmead Drive Bellmead, TX 76705	utilitybilling@bellmead.com	254-799-5969

I hereby request that the City of Bellmead discontinue the drafting of my bank account for the payment of my City utility bill. I understand that I am responsible for the timely payment of my utility bill and that all charges not paid by the due date of the bill shall be considered delinquent and a late charge shall be added to my account. I further understand that failure to pay any bill for City utilities or any portion thereof including delinquent charges may result in termination of my water service.

Name: _____

Account No: _____

Service Address: _____

Account No: _____

Account No: _____

Date of Final Draft: _____

Account No: _____

Signature: _____

Date: _____

For Office Use Only:

Processed By: _____

Date: _____